MANY COURSES ARE **FREE***

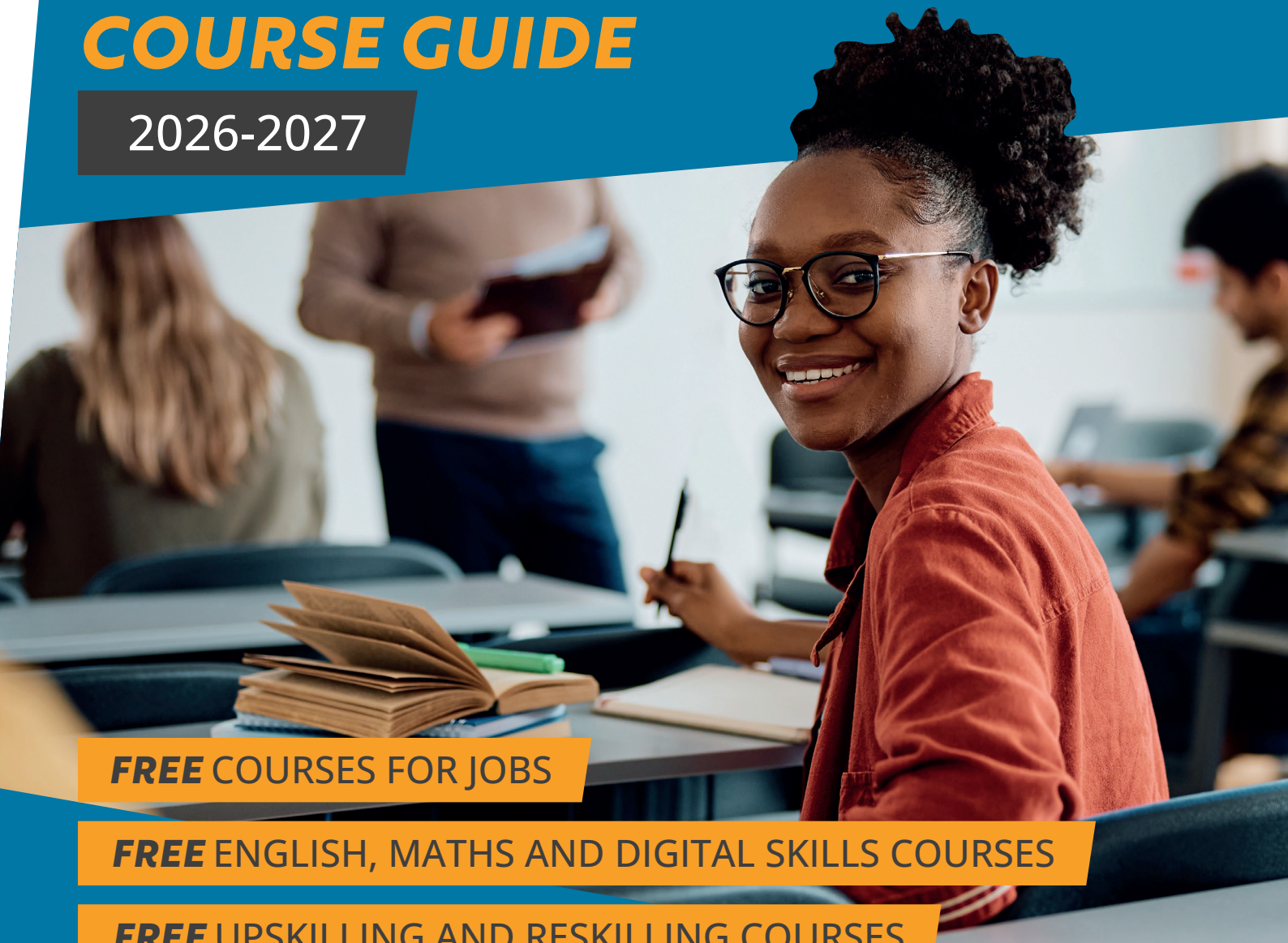
VISION

West Nottinghamshire College

Adult Learning and Skills

ADULT EDUCATION COURSE GUIDE

2026-2027



FREE COURSES FOR JOBS

FREE ENGLISH, MATHS AND DIGITAL SKILLS COURSES

FREE UPSKILLING AND RESKILLING COURSES

FREE HOBBY AND INTEREST COURSES

FREE ENGLISH COURSES FOR ESOL LEARNERS

*Subject to eligibility.

Ofsted Good Provider

Version 1

WELCOME

YOUR JOURNEY STARTS HERE

At West Notts College, we believe **it's never too late** to learn something new, achieve a qualification or take your career in a different direction. As Assistant Principal, I am proud to welcome adult learners from across our community and see the positive difference education can make to their lives.

You may be looking to progress at work, retrain for a new career, return to employment or develop a skill simply because it matters to you. Whatever has brought you to this point, we are here to help you turn your ambitions into an achievable plan.

We know adult life is busy. Our **flexible learning opportunities** are designed with real lives in mind, helping you combine study with employment, caring responsibilities and family commitments. You can explore a wide range of courses and find an option that suits both your goals and your circumstances.

Many of our adult courses are free (subject to eligibilty). Our team will talk you through the funding and financial support that may be available, so you can make an informed choice without feeling overwhelmed by the process.

We work closely with employers to understand the skills they value and the opportunities available within different industries. These partnerships help to keep our courses practical, relevant and connected to the world of work, giving you greater confidence as you take your next step.

If you have been away from education for some time, please do not let that hold you back. Many adult learners feel nervous at first, but you will be welcomed into an **inclusive and supportive college community**. Our approachable tutors and support teams will help you settle in, build your confidence and stay on track.

Your previous experiences are valuable, your goals are important and your future is full of possibility. At West Notts College, we will meet you where you are and support you in moving forward.

We would love to be part of your next chapter.

Jane Fishwick
Assistant Principal



WHY CHOOSE WEST NOTTS COLLEGE?

Whatever your reason for learning, we're here to help you make your next step with confidence.

AFFORDABLE

- **Many courses are FREE*** or low-cost.
- **Flexible payment options** are available on select courses.
- Financial support may be available, including help with childcare*.
- Depending on your course, you may also be eligible to access student discounts.

See page 4 for more information.

SUPPORTIVE

- **Flexible learning options** designed to fit around work, family and busy lifestyles.
- **Small, adult-only classes** where you can learn alongside people of different ages and backgrounds.
- **Friendly tutors and support teams** who are there to help you succeed.
- No matter how long it's been since you last studied, we have years of experience helping adults return to learning.

See page 5 to discover more.

CAREER-FOCUSED

- **Industry-experienced tutors** with up-to-date knowledge and skills.
- Modern learning technology and **industry-standard facilities**.
- **Courses developed with local employers** to provide the skills they need.
- Practical learning designed to help you improve your employability, change career or progress in your current job.

*Subject to eligibilty.



I was a bit nervous at times because some of the other learners are old enough to be my kids, but there was a couple at my age as well.

But, if you've got an interest in something, do it, don't let fear stop you from doing it as everyone is in the same boat, and they'll all help you.

Chris
Access to HE Diploma

LOOKING AFTER THE PENNIES

GET IN TOUCH FOR PERSONALISED ADVICE
0808 100 3626

Don't let the cost put you off. There are a range of funding and financial support options available, and these can change regularly. What you're entitled to will depend on the course you choose, your age, income, existing qualifications and personal circumstances.

Many adults are surprised to find they can study for **FREE or at a reduced cost**. The best way to find out what support you could receive is to get in touch with us. We can explain the latest funding options and help you understand what you may be entitled to.

0808 100 3626 | enquiries@wnc.ac.uk

UNEMPLOYED OR ON LOW INCOME?

Many courses designed to help you get into work or improve your job prospects are **FREE***, including eligible courses up to Level 2, some Level 3 courses, and English, maths and digital skills.

PAY IN INSTALMENTS

If your course lasts 13 weeks or more and costs over £175, you may be able to spread your tuition fees across **four instalments by Direct Debit**. You'll need suitable identification and valid bank account details.

ADVANCED LEARNER LOANS

If you're not eligible for a free course, an **Advanced Learner Loan** could help cover the cost of eligible Level 3 or higher courses.

There's **nothing to pay upfront**, and repayments only start once you're earning above the relevant repayment threshold. You repay 9% of your income above the threshold, rather than a fixed amount. If you use an Advanced Learner Loan to study an **Access to Higher Education course**, the remaining loan can be written off when you complete an eligible higher education course.

DID YOU KNOW?

Being a student comes with great perks - including access to **exclusive student discounts*** to help you save money on everything from fashion and food to tech and travel.

CLAIRE WARD
MAYOR OF THE EAST MIDLANDS

EAST MIDLANDS COMBINED COUNTY AUTHORITY

Most courses are funded (part-funded) by the East Midlands Combined County Authority (EMCCA).

EMCCA is chaired by the Mayor of the East Midlands and brings together our local council leaders, businesses and communities with one shared mission: **To unlock opportunity, improve lives, and build a stronger, greener, and fairer East Midlands.**

*Subject to eligibilty.

YOU'VE GOT THIS, AND WE'VE GOT YOU!

Returning to education can feel daunting, but you don't have to do it alone. Our friendly tutors and support teams are here to help you feel confident before you apply and throughout your time at college.

NOT SURE WHICH COURSE IS RIGHT FOR YOU?

Our award-winning team of fully-qualified careers advisors offer **free, impartial advice** to help you choose the right course or training, whether that's with us or another provider.

You can contact them on:

- **01623 413325**
  (Weekdays 8.30am-4.30pm, 4pm on Fridays)
- **careers@wnc.ac.uk**

WORRIED ABOUT RETURNING TO EDUCATION?

You're not alone. Our **small, adult-only classes** provide a friendly and supportive environment, whether you're returning to learning or trying something completely new. We've helped thousands of adults build confidence, gain qualifications and achieve their goals.

FINDING IT HARD TO FIT STUDYING AROUND WORK OR FAMILY?

We understand that adult life is busy. Wherever possible, we offer flexible learning options, so you can plan around your commitments. For the latest timetable information, contact our enquiries team:

- **0808 100 3626**
- **enquiries@wnc.ac.uk**

FEELING ANXIOUS?

Your wellbeing matters. Adult learners can access free **mental health and wellbeing support**, including drop-in sessions and one-to-one support for anxiety, stress, depression and other challenges.

LACK CONFIDENCE WITH TECHNOLOGY?

You don't need to be an IT expert. If you're unsure about using email, Microsoft Word, or other digital tools, we can support you. We also offer **FREE* short IT and digital courses**, helping you build confidence before starting. ***View the courses on page 11.***

WORRIED ABOUT YOUR ENGLISH AND MATHS?

If you left school with few or no qualifications, it's never too late to improve your skills. Our Functional Skills courses focus on practical English and maths for everyday life and work, with opportunities to progress towards a nationally recognised GCSE. Many courses are **FREE***. ***See page 13 to find out more.***

ADDITIONAL SUPPORT

Our Inclusion Service provides tailored support to help adults access their course and achieve their goals. This includes support for autism, dyslexia and dyscalculia, mental health needs, hearing or vision impairments, physical disabilities, and other additional needs. If you need extra support, we'll work with you to understand your needs and put the right support in place.

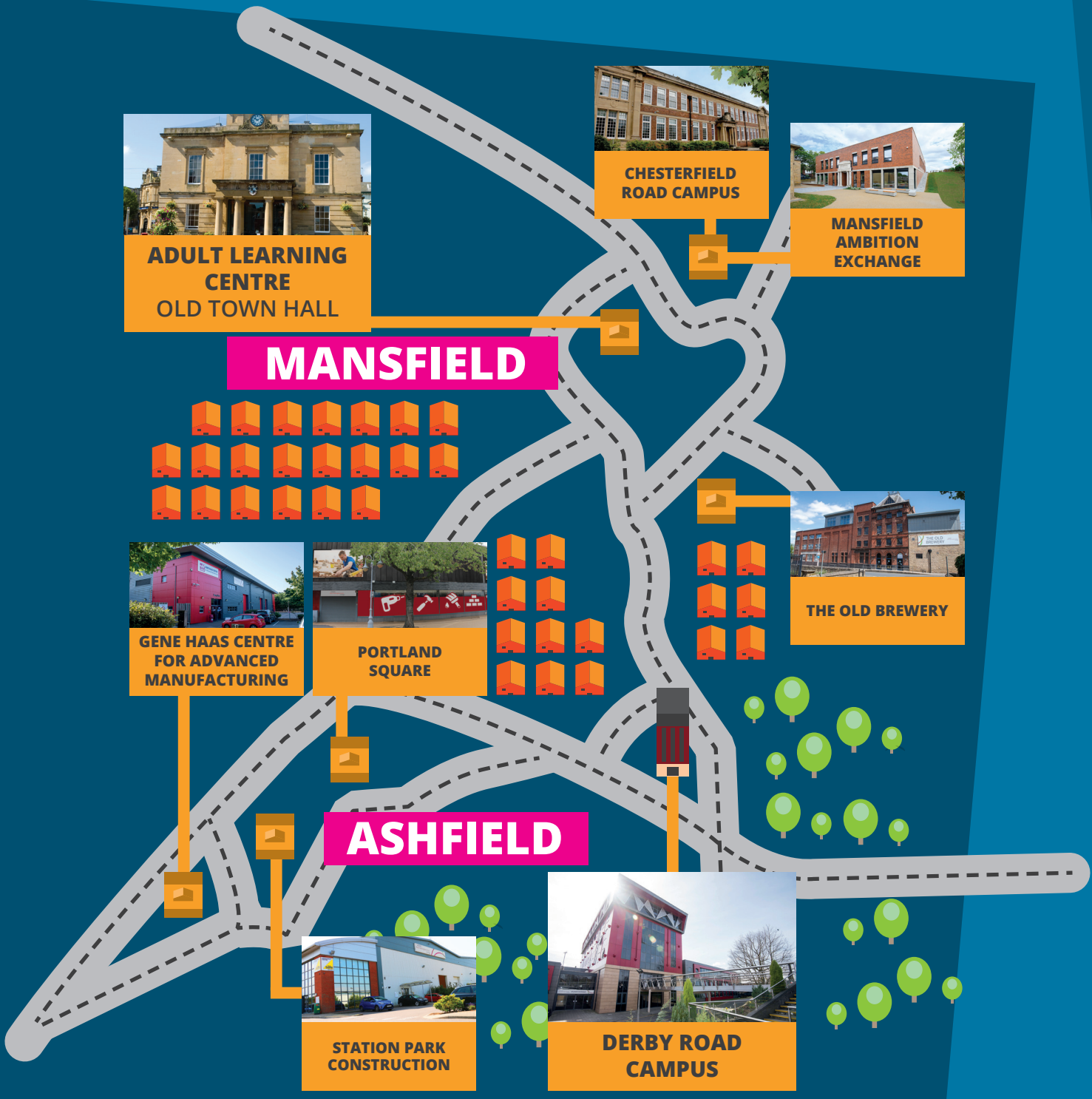
Find out more by visiting:

- **wnc.ac.uk/inclusion-service**

*Subject to eligibilty.

TAKE A LOOK AT WHERE YOU WILL LEARN

Our campuses offer modern facilities, specialist equipment and supportive learning environments to help you build skills, gain qualifications and achieve your goals.



DERBY ROAD CAMPUS DR

Mansfield, NG18 5BH

Our largest campus offers a wide range of courses, modern facilities and professional-standard teaching spaces. It is also home to Revive, our commercial salon, where hair and beauty learners can gain practical experience in a real working environment.

ADULT LEARNING CENTRE - OLD TOWN HALL OTH

Mansfield, NG18 1HX

Located in the heart of Mansfield, the Adult Learning Centre offers a wide range of part-time and flexible courses designed around adult learners. From English and maths to digital skills, professional qualifications and hobbies, you'll find supportive learning opportunities to help you take your next step.

STATION PARK - CONSTRUCTION SPC

Kirkby-in-Ashfield, NG17 7RB

A specialist centre for construction training, with workshops and practical learning areas designed to reflect real working environments. It's a great place to develop practical skills, gain confidence and prepare for a career in the construction industry.

PORTLAND SQUARE PS

Sutton-in-Ashfield, NG17 4BA

Based in the centre of Sutton-in-Ashfield, Portland Square provides specialist training in plumbing and electrical skills. With hands-on learning and industry-focused facilities, you can develop practical skills and gain the confidence to progress into employment or further study.

THE OLD BREWERY TOB

Mansfield, NG18 1AH

The Old Brewery is a modernised training centre specialising in construction and building services. With dedicated classrooms and specialist workshops, it provides a practical, supportive environment to develop new skills and prepare for a career in construction.

GENE HAAS CENTRE FOR ADVANCED MANUFACTURING GHC

Sutton-in-Ashfield, NG17 5FA

The centre combines practical training with the latest engineering and manufacturing technology. Learners have access to industry-standard equipment and facilities, helping them develop the skills and confidence needed for today's engineering and manufacturing industries.

MANSFIELD AMBITION EXCHANGE MAX

Mansfield, NG19 7BB

The Mansfield Ambition Exchange is primarily a specialist centre for business courses. Some adult learning may also take place here, depending on the course.

CHESTERFIELD ROAD CAMPUS CRC

Mansfield, NG19 7BB

While the campus is primarily home to our Sixth Form students, adult learners studying GCSE Biology will also use the modern science laboratory facilities here. The specialist labs provide a professional environment for practical Biology work, giving you access to the equipment and facilities needed to support your learning.

COMMUNITY VENUES

We also offer a range of short, part-time courses in community centres across the local area, making it easier to learn somewhere closer to home.

Acacia Centre	***AC***
Tin Hat Centre	***THC***
Park Road Resource Centre	***PRRC***
Peter Smythe	***PSM***
Tecforce LTD	***TLD***

FIND YOUR NEXT STEP

Whatever your goals, we have courses to help you build your skills, gain a qualification, progress at work or try something new.

You can apply for most of our courses through our website. Just visit **wnc.ac.uk**, search for your course and click the green '**Apply now**' or '**Register your interest**' button to complete the online form.

Not sure which course is right for you? Get in touch with our friendly team and we'll be happy to help.

0808 100 3626 | **enquiries@wnc.ac.uk**

WHAT OUR STUDENTS SAY

I really enjoyed learning new things and being able to do the course around being a parent.

Samantha

I like the teachers and classmates. Everyone is friendly and helpful to each other.

Ripsime

I enjoyed learning a new skill and meeting new people.

Fiona

I really enjoyed the group interaction, it was a shame the course wasn't longer.

Carol

The course was fantastic and I have learnt so much. The tutor was patient, very informative and explained content so well.

Elizebeth

PART-TIME SHORT COURSES

Our **short, part-time courses** are designed to fit around your life, with many lasting less than 14 weeks and some requiring just **two hours of attendance per week**.

With courses available during the day and in the evening, it's easier to fit learning around work, family and other commitments. And with **most courses FREE* or low cost**, there's never been a better time to give something new a go.

Remember, contact us to find out if you qualify for free learning:

0808 100 3626 | enquiries@wnc.ac.uk

Course title	Start date	Duration	Hours per week	Venue	Cost
ARTS AND CRAFTS					
Acrylic Painting	Tues 5 Jan	11 weeks	2.5	DRC	FREE* to £110
Acrylic Painting	Tue 13 Apr	10 weeks	2.5	DRC	FREE* to £100
Cricut	Tues 5 Jan	11 weeks	2	DRC	FREE* to £110
Cricut	Wed 6 Jan	11 weeks	2	OTH	FREE* to £110
Crochet (intermediate)	Tues 5 Jan	11 weeks	2.25	DRC	FREE* to £110
Crochet (beginners)	Wed 6 Jan	11 weeks	2.25	DRC	FREE* to £110
Crochet (intermediate)	Tues 13 Apr	10 weeks	2.25	DRC	FREE* to £100
Crochet (beginners)	Wed 14 Apr	10 weeks	2.25	DRC	FREE* to £100
Fabric Crafts	Tues 13 Apr	10 weeks	2	DRC	FREE* to £100
Fabric Crafts	Wed 14 Apr	10 weeks	2	OTH	FREE* to £100
Flower Arranging	Tues 5 Jan	11 weeks	2.25	AC	FREE* to £110
Flower Arranging	Wed 6 Jan	11 weeks	2.25	THC	FREE* to £110
Flower Arranging	Wed 6 Jan	11 weeks	2.25	DRC	FREE* to £110
Flower Arranging	Tues 13 Apr	10 weeks	2.25	AC	FREE* to £100
Flower Arranging	Wed14 Apr	10 weeks	2.25	THC	FREE* to £100
Flower Arranging	Wed 14 Apr	10 weeks	2.25	DRC	FREE* to £100
Photography	Wed 6 Jan	11 weeks	2	DRC	FREE* to £110
Photography	Thurs 7 Jan	11 weeks	2	DRC	FREE* to £110
Photography	Wed 14 Apr	10 weeks	2	DRC	FREE* to £100
Photography	Thurs 15 Apr	10 weeks	2	DRC	FREE* to £100
Sewing	Mon 4 Jan	11 weeks	3	PRRC	FREE* to £110
Sewing	Tues 5 Jan	11 weeks	2.25	DRC	FREE* to £110
Sewing	Mon 4 Jan	11 weeks	2.25	DRC	FREE* to £110
Sewing	Mon 12 Apr	10 weeks	3	PRRC	FREE* to £120
Sewing	Mon 12 Apr	9 weeks	2.25	DRC	FREE* to £90
Sewing	Tues 13 Apr	10 weeks	2.25	DRC	FREE* to £100

APPLY TODAY | Visit **wnc.ac.uk**, search for your course, and click the green 'Apply now' or 'Register your interest' button to complete the online form.

*Subject to eligibilty.

Course title	Start date	Duration	Hours per week	Venue	Cost
CONSTRUCTION CRAFTS AND BULDING SERVICES					
Introduction to Bricklaying	Mon 2 Nov	4 weeks	6	SPC	FREE* or £75
Introduction to Bricklaying	Mon 7 Dec	4 weeks	6	SPC	FREE* or £75
Introduction to Bricklaying	Mon 25 Jan	4 weeks	6	SPC	FREE* or £75
Introduction to Bricklaying	Mon 8 Mar	4 weeks	6	SPC	FREE* or £75
Introduction to Bricklaying	Mon 26 Apr	4 weeks	6	SPC	FREE* or £75
Introduction to Bricklaying	Mon 24 May	4 weeks	6	SPC	FREE* or £75
Introduction to Carpentry and Joinery	Mon 7 Dec	4 weeks	6	SPC	FREE* or £75
Introduction to Carpentry and Joinery	Mon 25 Jan	4 weeks	6	SPC	FREE* or £75
Introduction to Carpentry and Joinery	Mon 8 Mar	4 weeks	6	SPC	FREE* or £75
Introduction to Carpentry and Joinery	Mon 26 Apr	4 weeks	6	SPC	FREE* or £75
Introduction to Carpentry and Joinery	Mon 24 May	4 weeks	6	SPC	FREE* or £75
Introduction to Painting and Decorating	Mon 2 Nov	4 weeks	6	SPC	FREE* or £75
Introduction to Painting and Decorating	Mon 7 Dec	4 weeks	6	SPC	FREE* or £75
Introduction to Painting and Decorating	Mon 25 Jan	4 weeks	6	SPC	FREE* or £75
Introduction to Painting and Decorating	Mon 8 Mar	4 weeks	6	SPC	FREE* or £75
Introduction to Painting and Decorating	Mon 26 April	4 weeks	6	SPC	FREE* or £75
Introduction to Painting and Decorating	Mon 24 May	4 weeks	6	SPC	FREE* or £75
Introduction to Plastering	Mon 2 Nov	4 weeks	6	TOB	FREE* or £75
Introduction to Plastering	Mon 7 Dec	4 weeks	6	TOB	FREE* or £75
Introduction to Plastering	Mon 25 Jan	4 weeks	6	TOB	FREE* or £75
Introduction to Plastering	Mon 8 Mar	4 weeks	6	TOB	FREE* or £75
Introduction to Plastering	Mon 26 Apr	4 weeks	6	TOB	FREE* or £75
Introduction to Plastering	Mon 24 May	4 weeks	6	TOB	FREE* or £75
Introduction to Plumbing	Mon 25 Jan	4 weeks	6	PS	FREE* or £75
Introduction to Plumbing	Mon 24 May	4 weeks	6	PS	FREE* or £75
Introduction to Tiling	Mon 2 Nov	4 weeks	6	SPC	FREE* or £75
Introduction to Tiling	Mon 7 Dec	4 weeks	6	SPC	FREE* or £75
Introduction to Tiling	Mon 25 Jan	4 weeks	6	SPC	FREE* or £75
Introduction to Tiling	Mon 8 Mar	4 weeks	6	SPC	FREE* or £75
Introduction to Tiling	Mon 26 Apr	4 weeks	6	SPC	FREE* or £75
Introduction to Tiling	Mon 24 May	4 weeks	6	SPC	FREE* or £75
Women in Construction (Free) - Level 1	Thur 7 Jan	12 weeks	14	TOB	FREE*
Women in Construction (Free) - Level 1	Thur 22 Apr	12 weeks	14	TOB	FREE*

It was a fantastic programme that made entering a very male dominated career less daunting. It has now inspired me to pursue a career in plumbing.

Kirsten
Women in Construction

APPLY TODAY | Visit **wnc.ac.uk**, search for your course, and click the green 'Apply now' or 'Register your interest' button to complete the online form.

*Subject to eligibilty.

Course title	Start date	Duration	Hours per week	Venue	Cost
DIGITAL AND IT SKILLS					
Cybersecurity	Tue 8 Dec	12 weeks	2	OTH	FREE
Cybersecurity	Tue 16 Mar	12 weeks	2	OTH	FREE
Digital and IT Skills - Level 2	Mon 7 Dec	11 weeks	2	OTH	FREE
Digital and IT Skills - Level 2	Mon 15 Mar	11 weeks	2	OTH	FREE
Introduction to Digital Skills	Mon 7 Dec	11 weeks	2	OTH	FREE
Introduction to Digital Skills	Mon 15 Mar	11 weeks	2	OTH	FREE
IT for the Terrified	Fri 9 Oct	4 weeks	2	OTH	FREE
IT for the Terrified	Fri 20 Nov	4 weeks	2	OTH	FREE
IT for the Terrified	Fri 8 Jan	4 weeks	2	OTH	FREE
IT for the Terrified	Fri 5 Feb	4 weeks	2	OTH	FREE
IT for the Terrified	Fri 12 Mar	4 weeks	2	OTH	FREE
IT for the Terrified	Fri 30 Apr	4 weeks	2	OTH	FREE
IT for the Terrified	Fri 28 May	4 weeks	2	OTH	FREE
Next Steps in Digital Skills	Wed 9 Dec	11 weeks	2	OTH	FREE
Next Steps in Digital Skills	Wed 17 Mar	11 weeks	2	OTH	FREE
EDUCATION AND EARLY YEARS					
Award in Education and Training (PTLLS) - Level 3	Various - See website	12 weeks	3	DRC	FREE* or £425
Teaching Assistant and Early Years Educator - Fast Track to Level 3	Various - See website	11 weeks	2	DRC	£60
Technical Specialist for the Early Years SEND Co-ordinator Assistant - Level 2	Jan 2027	11 weeks	2	DRC	£60
ENGINEERING					
Industrial and Panel Wiring - Level 3	Contact us	8 weeks	3	GHC	£700
HOSPITALITY AND CATERING					
Creative Cooking	Wed 6 Jan	11 weeks	3	DRC	FREE* to £195*
Creative Cooking	Wed 14 Apr	10 weeks	3	DRC	FREE* to £195*
Fakeaways	Mon 12 Apr	9 weeks	3	DRC	FREE* to £195*
The Spice Kitchen	Mon 4 Jan	11 weeks	3	DRC	FREE* to £195*
HUMAN RESOURCES					
Introduction to Human Resources Practices	Various	1 day	-	DRC	£75
LOGISTICS AND RETAIL					
Warehouse and Storage/Driving HGV (Class 2)	Various - See website	8-12 weeks	TBC	SPC & PSM	FREE*
SECURITY					
Door Supervisor - Security (SIA) - Level 2	Various - See website	3 weeks	40	Various	FREE*
SPORT					
Gym Instruction and Personal Training - Level 3	Various - See website	14 weeks	Various	Notts & Derby	FREE*

*Subject to eligibilty.

ACCESS TO HIGHER EDUCATION

Want to go to university but don't have the qualifications? An Access to HE Diploma could be your route to a degree and the career you've always wanted.

Designed specifically for adults, these courses give you the knowledge, skills and confidence you need for university. Whether you're changing career, progressing at work or starting something completely new, we'll support you every step of the way.

Don't let course fees put you off. Funding options and eligibility can change, so get in touch with us to find out what you could be entitled to.

WHY CHOOSE WEST NOTTS?

- **Affordable study** – You could be eligible to study for FREE*. If not, you may be able to use an Advanced Learner Loan, spread the cost over four instalments or access additional financial support. An Advanced Learner Loan may also be written off when you complete an eligible higher education course.
- **Flexible study** – Timetables designed to help you fit learning around work, family and other commitments.
- **Supportive environment** – Friendly tutors, dedicated support and a welcoming community of adult learners.

DON'T HAVE THE GCSES? WE CAN HELP

Not having the right GCSEs doesn't have to stop you. We can help you work out what you need and find the best route to your chosen Access to HE course.

- **Need one GCSE?** You could study it alongside our Preparation for Access to HE course.
- **Need both GCSEs?** Our GCSEs for Access to HE courses are designed specifically for adult learners progressing onto an Access to HE diploma course.

Course title	Start date	Duration	Venue	Cost
STARTER COURSES				
GCSEs for Access to HE courses - Level 2	Sept 2027	1 year	DRC	FREE*
Preparation for Access to HE - Level 2	Sept 2027	1 year	DRC	£30
DIPLOMA COURSES				
Access to HE Diploma (Healthcare Professions) - Level 3	Sept 2027	1 year	DRC	FREE* to £3,384
Access to HE Diploma (Sciences) - Level 3	Sept 2027	1 year	DRC	FREE* to £3,384
Access to HE Diploma (Social Sciences) - Level 3	Sept 2027	1 year	DRC	FREE* to £3,022

APPLY TODAY | Visit **wnc.ac.uk**, search for your course, and click the green 'Apply now' or 'Register your interest' button to complete the online form.

*Subject to eligibilty.

EMPLOYABILITY SKILLS

Whether you're looking for work, changing career, returning to employment or aiming for your next promotion, developing the right skills can help you move forward.

At West Notts College, our employability courses range from **short, non-accredited training to full qualifications**, helping you build confidence, develop practical skills and improve your career prospects.

We also offer a **Job Search Accelerator** which supports job seekers with career goal setting, CVs and cover letters, job applications, interview skills and the STAR technique – **call 01623 413602 to find out more.**

ENGLISH AND MATHS

Good English and maths skills can open doors at work, in further study and in everyday life. Whether you need a qualification for your career, want to improve your confidence or simply want to strengthen your skills, we have options to help you take your next step.

SKILLS BOOTCAMPS

Skills Bootcamps are flexible, career-focused courses for adults aged 19+ who are employed or self-employed. Developed with local employers, they provide in-demand industry skills to support **career progression, business growth and workforce development**. Find out more **wnc.ac.uk/skills-bootcamps**

Course title	Start date	Duration	Hours per week	Venue	Cost
DIGITAL AND IT SKILLS					
Build your confidence using technology and develop practical digital skills for work and everyday life. See page 11 for our range of FREE* part-time short courses.					
ENGLISH AND MATHS					
English courses for ESOL Learners	Various - see website	Various	Various	Various	FREE*
Functional Skills English or Maths	Various - see website	4-6 months	2-3	DRC, OTH or Online	FREE*
GCSE English - Level 2	Sept 2027	1 year	2.5	DRC	FREE* or £812
GCSE Maths - Level 2	Sept 2027	1 year	2.5	DRC	FREE* or £846
SCIENCE					
GCSE Biology - Level 2	Sept 2027	1 year	2.5	CRC	£360
SKILLS BOOTCAMPS					
Skills Bootcamps in Electrical: Test and Inspect	Various - see website	4 weeks	Various	PS	£250 to £2,500
Skills Bootcamps in Engineering and Manufacturing	Various - see website	6 weeks	Various	GHC	£250 to £2,500
Skills Bootcamps in Future Leader: AI in Change Management	Various - see website	10 weeks	Various	Flexible	£220 to £2,200
Skills Bootcamps in Groundworks, Civil and Land Preparation, and Maintenance	Various - see website	4 weeks	35	GHC	FREE to £2,200
Skills Bootcamps in Sustainable Leadership for First-Line Managers	Various - see website	10 weeks	Various	Flexible	£215 to £2,150
Skills Bootcamps in Welding for the Workplace	Various - see website	4 weeks	40	TLD	FREE*

*Subject to eligibilty.

HAIR AND BEAUTY COURSES

revive HAIR • BEAUTY

Love hair and beauty? Ready for a fresh start or to take your skills to the next level?

Our adult-only, part-time courses are perfect if you want to begin a new career or build on the experience you already have. Learn in small, friendly classes with other adults who share your passion. You will also train in Revive, our professional salon open to the public, where you will gain real hands-on experience using industry-standard equipment.

Course title	Start date	Duration	Hours per week	Venue	Cost
HAIR					
Barbering (Fast Track) – Level 2	Sept 2027	20 weeks	3	DRC	£610
Hairdressing – Level 3	Sept 2027	1 year	6	DRC	£3,345
Women's Hairdressing – Adult Fast Track – Level 2	Sept 2027	25 weeks	6	DRC	£1,645
BEAUTY					
Beauty Therapy – Level 4	Sept 2027	1 year	6	DRC	£5,421
Beauty Therapy (Massage Route) – Level 3	Sept 2027	30 weeks	6	DRC	£1,645
Beauty Therapy Specialist Techniques – Level 2	Sept 2027	22 weeks	6	DRC	FREE* or £633
Body Massage (Fast Track) – Level 3	Mar/Oct 2027	15 weeks	3	DRC	£941
Complementary Therapies – Level 2	Mar/Sept 2027	22 weeks	6	DRC	FREE* or £925
Indian Head Massage – Level 3	Oct 2027	20 weeks	3	DRC	£1,265
Nail Services – Level 2	Sept 2027	22 weeks	6	DRC	FREE* or £933.50
Nail Technology – Level 2	Oct 2027	15 weeks	3	DRC	£390

"I genuinely feel that this course has helped me grow both professionally and personally. The course content is well structured and very interesting, and I feel like I am learning a lot of advanced knowledge and practical skills that will really benefit me in the beauty industry."

Jorja
Beauty Therapy



APPLY TODAY | Visit **wnc.ac.uk**, search for your course, and click the green 'Apply now' or 'Register your interest' button to complete the online form.

*Subject to eligibilty.

EDUCATION AND EARLY YEARS COURSES

Passionate about working with children? Ready to take the next step in your career?

Our adult-only courses are ideal if you're looking to start a career working with children and young people, develop your existing experience, or gain the qualifications you need to progress.

We have close links with **Nottingham Trent University (NTU) Mansfield**, providing opportunities to gain valuable experience that can support progression into further study and enhance your career opportunities. Whether you're starting from scratch or building on what you already know, our friendly tutors will support you every step of the way.

Course title	Start date	Duration	Hours per week	Venue	Cost
Assessing Vocational Achievement - Level 3	Various - see website	6 months	TBC	DRC	£810
Award in Education and Training (PTLLS) - Level 3	Various - See website	12 weeks	3	DRC	FREE* or £425
Supporting Teaching and Learning (Teaching Assistant) - Level 3	Feb 2027	1 year	TBC	DRC	FREE* or £2,225
Teaching Assistant and Early Years Educator - Fast Track to Level 3	Various - See website	11 weeks	2	DRC	£60
Technical Specialist for the Early Years SEND Co-ordinator Assistant - Level 2	Jan 2027	11 weeks	2	DRC	£60

*Subject to eligibilty.

Nottingham Trent University
MANSFIELD

Nottingham Trent University (NTU) has a dedicated university hub based at our Derby Road campus.

NTU Mansfield provides access to alternative routes in higher education where you can study:

- Foundation Degrees
- Top-up Degrees
- Bachelors Degrees
- Certificate in Higher Education
- Higher Technical Qualifications
- Higher and degree Apprenticeships.

Find out more **ntu.ac.uk/mansfield**



PROFESSIONAL TRAINING COURSES

Ready to develop your skills, progress your career or strengthen your team? Our professional training courses are designed around the needs of today's workplace, with flexible options to fit around work and other commitments.

BOOKKEEPING AND ACCOUNTING

Build practical accounting and bookkeeping skills with **AAT qualifications from Level 1 to Level 4**. Choose from full qualifications or individual units, depending on your experience and career goals.

AAT qualifications are highly valued by employers and can support progression into accounting, bookkeeping and wider finance roles.

Course title	Duration	Hours per week	Venue	Cost
FULL QUALIFICATIONS				
AAT Award in Bookkeeping - Level 1	7 weeks	5-6	DRC	£450
AAT Certificate in Accounting - Level 2	1 year	5-6	DRC	£1,250
AAT Certificate in Bookkeeping - Level 2	16 weeks	5-6	DRC	£724
AAT Diploma in Accounting - Level 3	12-18 months	5-6	DRC	£2,573
AAT Certificate in Bookkeeping - Level 3	5-6 months	5-6	DRC	£1,265
INDIVIDUAL UNITS				
AAT Business Environment Synoptic - Level 2	10 weeks	5-6	DRC	£451.50
AAT Introduction to Bookkeeping - Level 2	9 weeks	5-6	DRC	£375.50
AAT Principles of Bookkeeping Controls - Level 2	8 weeks	5-6	DRC	£332.50
AAT Principles of Costing - Level 2	8 weeks	5-6	DRC	£332.50
AAT Business Awareness - Level 3	6 weeks	5-6	DRC	£549.50
AAT Financial Accounting - Preparing Financial Statements - Level 3	10 weeks	5-6	DRC	£960.50
AAT Management Accounting Techniques - Level 3	12 weeks	5-6	DRC	£806.50
AAT Tax Processes for Business - Level 3	7 weeks	5-6	DRC	£498.50
AAT Business Tax - Level 4	7 weeks	5-6	DRC	£487
AAT Internal Accounting Systems and Controls - Level 4	7 weeks	5-6	DRC	£487
AAT Personal Tax - Level 4	8 weeks	5-6	DRC	£487

APPLY TODAY | Visit **wnc.ac.uk**, search for your course, and click the green 'Apply now' or 'Register your interest' button to complete the online form.

HUMAN RESOURCES

Develop practical HR and people management skills with **CIPD-accredited qualifications**, suitable for managers, team leaders and HR professionals.

Study **on campus or through blended learning**, combining flexible online study with regular support from **industry-experienced tutors**. We are a **CIPD Platinum Study Centre**, recognising our high standards of delivery, assessment and learner experience.

We also offer a **one-day Introduction to HR course** if you're looking to explore the profession before committing to a longer qualification. **See page 11 for details.**

Course title	Duration	Hours per week	Venue	Cost
CIPD Foundation Certificate in People Practice (Blended) - Level 3	1 year	4	DRC or Online	£1,395
CIPD Foundation Certificate in People Practice (On-campus) - Level 3	1 year	4	DRC	£1,395
CIPD Associate Diploma in People Management (Blended) - Level 5	1 year	6	DRC or Online	£2,195
CIPD Associate Diploma in People Management (On-campus) - Level 5	1 year	6	DRC	£2,195

The course has helped me further my career and given me the scope to progress in HR, and I'm now working on my CIPD Level 5.

Kellymarie
CIPD



My tutor was brilliant, understanding and very knowledgeable, and made the sessions enjoyable. I've gained a promotion at work and the course has helped me achieve my career aspirations.

Nathan
CIPD



LEADERSHIP AND MANAGEMENT

Build the skills and confidence to become an effective manager and leader with a **CMI qualification**.

Courses are delivered **online on a part-time basis**, making them easier to fit around work, family and other commitments.

CMI Chartered Management Institute

Choose the qualification that suits your goals:

AWARD
A focused qualification, typically completed in 8 weeks.

CERTIFICATE
A broader programme developing a wider range of knowledge and skills, typically completed in 14 weeks.

DIPLOMA
A comprehensive programme for more in-depth learning, typically completed in 9-12 months.

Course title	Qualification	Duration	Hours per week	Venue	Cost
CMI First Line Management and Leadership - Level 3	Award	8 weeks	2	Online	£399
	Certificate	14 weeks	2		£699
	Diploma	1 year	2		£1,395
CMI Managing AI Adoption - Level 3	Award	8 weeks	6	Online or on-campus	£349
	Certificate	14 weeks	6		£599
	Diploma	8 months	6		£995
CMI Sustainability Principles for First Line Managers - Level 3	Award	8 weeks	2	Online or on-campus	£349
	Certificate	14 weeks	2		£599
	Diploma	6 months	2		£995
CMI Management and Leadership - Level 5	Award	8 weeks	2	Online	£499
	Certificate	14 weeks	2		£655
	Diploma	1 year	2		£1,595

The flexibility of the course structure, combined with the excellent support from the tutor, made balancing my studies and work commitments genuinely achievable.

Michael

Despite being delivered online, the sessions never felt impersonal. The group sizes were perfect - small enough to encourage meaningful discussion and interaction, yet diverse enough to bring a wide range of perspectives.

Jaime

APPLY TODAY | Visit **wnc.ac.uk**, search for your course, and click the green 'Apply now' or 'Register your interest' button to complete the online form.

FIRST AID COURSES

TRAIN WITH A NAME YOU CAN TRUST

Gain the practical skills and confidence to respond in an emergency with first aid training from West Notts College.

Our first aid courses are suitable for individuals and employers, helping you feel prepared to deal with accidents and emergencies at work, at home or elsewhere. From essential first aid skills to **FREE* mental health first aid training**, our courses are delivered by experienced tutors in a friendly, hands-on environment.

WHY TRAIN WITH WEST NOTTS COLLEGE?

- **Trusted experience** – More than 20 years of first aid training.
- **Recognised training** – Courses designed to meet relevant workplace first aid standards.
- **Practical learning** – Small-group sessions with plenty of hands-on experience.
- **Experienced tutors** – Learn from qualified professionals.
- **Affordable training** – High-quality training at competitive prices.

Whether you're looking to develop your own skills or arrange training for your team, we can help you be ready when it matters.

View all upcoming dates at **wnc.ac.uk/first-aid**

> *The course was well-structured and we left feeling confident in our ability to respond in an emergency. We would definitely recommend West Notts College to any business looking for high-quality training!*
>
> **Frank eXchange Limited**

Course title	Start date	Duration	Venue	Cost
Emergency First Aid at Work - Level 3	Various - See website	1 day	MAX	£100
First Aid at Work - Level 3	Various - See website	3 days	MAX	£225
First Aid at Work Requalification - Level 3	Wed 5 May	2 days	MAX	£175
Mental Health First Aid - Level 2	Wed 7 Oct	5 weeks	Online	FREE* or £50
Mental Health First Aid - Level 2	TBC	2 days	DRC	FREE* or £50
Paediatric First Aid - Level 3	Mon 7 Dec	2 days	MAX	£175

FOLLOW US | Keep up-to-date with all the latest courses available in your area. wncadults

*Subject to eligibilty.

AGED 18–21 AND NOT IN EDUCATION, EMPLOYMENT OR TRAINING (NEET)?

WE ARE HERE TO HELP

We offer a wide range of support to get you moving toward your goals, including:

- **Extensive careers guidance** to help you explore your options
- **A personalised programme** designed around your aspirations
- **Wrap-around support,** including CV help, application forms, mock interviews, access to training courses, volunteering opportunities, and work placements
- **A dedicated mentor** to support you one-to-one
- **Support securing your next step** into education, training, or employment.

Find out more and register your interest today **wnc.ac.uk/youth-guarantee**

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YOUTH GUARANTEE

Funded by **UK Government**

VISION
West Nottinghamshire College
Adult Learning and Skills

0808 100 3626

enquiries@wnc.ac.uk

wnc.ac.uk/adults

GET IN TOUCH FOR PERSONALISED ADVICE

The information in this guide is correct at the time of print – for the latest information, please check the college website **wnc.ac.uk** or call **0808 100 3626**.