

TERMS OF REFERENCE FOR THE STANDARDS COMMITTEE 2025/26	
1. Membership	<p>1.1 The committee shall be appointed by the Corporation Board and shall have up to nine members.</p> <p>1.2 Members shall serve for a period of one college year and shall be eligible for reappointment.</p>
2. Quorum	<p>2.1 The quorum for meetings of the committee shall be 40% of actual membership (rounded up). A minimum of two members present must be external governors.</p>
3. Frequency of Meetings	<p>3.1 The committee shall meet as determined by the Corporation, but no fewer than four times a year.</p>
4. Responsibilities of the Committee	<p>4.1 To make recommendations to the Corporation in relation to the college's annual self-assessment report.</p> <p>4.2 By exception, to receive the outcomes of external verification processes and reports of external verifiers from awarding organisations.</p> <p>4.3 To have oversight of the Curriculum Strategy.</p> <p>4.4 To have oversight of curriculum development and planning to ensure that it is employer responsive and meets skills needs. The committee will have due consideration to any relevant LSIP(s). This will include oversight of employer demands and local skills accountabilities.</p> <p>4.5 To ensure the college is prepared for Ofsted inspection under the new Ofsted framework, as published on 9th September 2025.</p> <p>4.6 To continue to scrutinise the Ofsted standards and ensure these are implemented with high-quality teaching, training and learning and inclusive curriculum teaching and training practices.</p> <p>4.7 To receive information on qualification reforms and have oversight of the planned college response to ensure the curriculum is ambitious, reflects the needs of the local, regional and national context, and is well taught.</p> <p>4.8 To receive reports and data specifically relating to priority groups: SEND, Ethnic Minorities, care experienced, gender, sex, age, free college meals, and those open to social care.</p> <p>4.9 To have oversight of learner voice and to receive results of the annual student survey and outcomes from focus group sessions with students and monitor performance against Learner Voice Strategy objectives.</p> <p>4.10 To receive an overview of formal complaints received by the college in relation to the curriculum and teaching and learning and to be informed of trends.</p>

	<p>4.11 To receive updates on academic achievements, vocational examination results and progression to positive destinations.</p> <p>4.12 To receive regular reports on curriculum, teaching and training, including the quality of teaching, learning and assessment with specific reference to the scorecard reviews and non-graded observations.</p> <p>4.13 To review the performance of the college against national rates.</p> <p>4.14 To receive updates on safeguarding and Prevent.</p> <p>4.15 To have oversight of the college’s CEIAG activities. The self-assessment process includes specific focus on how these activities align with expectations in the Further education and skills inspection toolkit in relation to personal development.</p> <p>4.16 To receive updates on equality and diversity data and actions being taken to close any gaps. Included within this is progress being made to implement the Community Engagement Strategy.</p> <p>4.17 To encourage the organisation to take positive risks where appropriate.</p> <p>4.18 To hold the college to account and ensure that it is meeting local skills needs and has employer responsive provision.</p> <p>4.19 To receive feedback from the employer advisory boards.</p> <p>4.20 As part of the meeting papers, to receive completed link governor forms from the head of governance at least three times per year (per link) and to be assured that the expected and recommended links are in place and are functioning effectively. For 2025/26, these are safeguarding, SEND, EDI, careers, and digital.</p> <p>4.21 To review the committee’s performance in relation to its Terms of Reference on an annual basis.</p>
5. Election of Chair	5.1 The chair shall be elected at the first meeting of the committee in each college year.
6. Clerking of the Committee	6.1 The head of governance will provide the clerking for the committee.
7. Reporting to the Corporation	7.1 The minutes of the committee will be presented to the next meeting of the Corporation.