**Careers Team – Offer 19/20**

**Career Related Tutorials – Delivered Tutors / Resources provided by the Careers Team**

**\*UCAS, Student Finance, and LMI sessions delivered by the Careers Team**

**Term 1 – Exploring My Future**

|  |  |  |  |
| --- | --- | --- | --- |
| **September** | **October** | **November** | **December** |
| Skill Analysis – Career Exploration  \*UCAS | Career Choices Month  \*UCAS | Skills Month  \*UCAS | Career Path Month  \*LMI |

**Term 2 – Improving my Employability**

|  |  |  |  |
| --- | --- | --- | --- |
| **January** | **February** | **March** | **April** |
| CV Month  \*LMI | Application Form Month  \*Student Finance | Apprenticeship Month  \*Student Finance | Making Post 18 Choices Month |

**Term 3 – Making My Choices**

|  |  |  |
| --- | --- | --- |
| **April** | **May** | **June** |
| Making Post 18 Choices  Month | Covering Letters and Emails Interview Preparation Month  \*LMI | Preparing for Progression |

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**Career Programme**

* Each month has a different Career and Employability focus (please see table above).
* Tutors will have the flexibility of how the sessions are delivered, e.g. instead of one each week, they could create a session using the activities and deliver it in one week instead of over 4.

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**Careers Strategy – ‘Every 18 year old to be seen by a L6 qualified Careers Advisor’**

**(Careers will plan 121’s with 1st year level 3’s over the academic year during tutorial sessions**

|  |  |  |
| --- | --- | --- |
| **Month** | **Cohort** | **SOL – Subject Area** |
| October | 1st Year Level 3 | Computer Science / Business |
| November | 1st Year Level 3 | Health & Social Care, Early Years, A Levels |
| December | 1st Year Level 3 | Sport, Public Services, Travel & Tourism |
| January | 1st Year Level 3 | Hospitality & Catering, Hair & Beauty |
| February | 1st Year Level 3 | Engineering, Motor vehicle & Construction |
| March | 1st Year Level 3 | Animal Care, Creative Industries & Foundation Studies |
| April | 1st Year Level 3 | Progression Month – Careers available to see students without a confirmed destination (by appointment) |
| May | 1st Year Level 3 |
| June | All Students |

*Please note: the careers team will continue to see all students that drop in or make a direct appointment for support with IAG at any time… please refer if you feel they need support around careers and employability.*