

COMMUNITY
COURSE
GUIDE 2017/18



**BRINGING LEARNING
TO YOUR DOORSTEP**

MEET THE TEAM



Peter

Zoe



Mark

Crystal

COMMUNITY COURSES

Want to learn a new skill or gain a qualification?

Our community courses will help you achieve your goal!

You might not know that Vision West Nottinghamshire College offers courses at over 50 venues across Mansfield and Ashfield. Over 1,300 people enjoy studying with us on a broad range of courses from aromatherapy to jewellery making. Whether you're looking for a useful qualification or a new interest, we have lots of subjects to choose from, delivered at local venues.

We enjoy working in partnership with 15 local community and voluntary organisations including Space Inclusive, NIDAS, Spectrum Wasp, Mind, Framework, Mansfield District Council and a number of local children's centres.

Our community team is also committed to helping people back into work with advice and guidance, and by sourcing suitable training to match individual needs.

We're listening

If you have any ideas or suggestions for courses not listed in this brochure, please let us know. The team are continually striving to expand the diversity and availability of courses and we always welcome suggestions. Give us a call on **0808 100 3646** to inform us of your ideas.

Courses

Please note that the courses listed in this guide are not our entire provision for the year – new courses are continually being added. Please contact the community team for further information on Freephone **0808 100 3646** or visit us on Facebook.

BRINGING LEARNING TO YOUR DOORSTEP



Find us on Facebook!

www.facebook.com/visioncommunity



OUR COURSES

We strive to offer a wide range of courses that our students want.

We always listen to your suggestions and try to accommodate them whenever we can. The courses in this year's guide include:

- Accountancy Skills
- Aromatherapy
- Beauty
- Brush up Your English/Maths
- Card Crafts
- Cognitive Behaviour Therapy
- Complementary Therapies
- Computer Repairs
- Computers for Beginners
- Confidence Building
- Counselling
- Crafts
- Creative Writing
- Crochet
- Digital Photography
- Drawing
- Dressmaking
- Emergency First Aid
- Exploring Language Barriers
- Feel the Fear and Do It Anyway!
- Flower Arranging
- German
- Gift Making
- Improve Your Maths
- Indian Head Massage
- iPads For Beginners
- IT Skills
- Jewellery Making
- Learn to Play the Guitar
- Makaton
- Make Your Own Beauty Products
- Making Bags and Purses
- Making Christmas Gifts
- Making Hats and Bags
- Making Teddy Bears
- Massage
- Microsoft Office Skills
- Mindfulness
- Nail Art
- Oil Painting
- Overcoming Anxiety
- Patchwork Quilting
- Performing Arts
- Photoshop
- Sewing Bee
- Spanish
- Sugar Crafts
- Teaching Assistant, Introduction
- Through the Mind of a Soldier – Understanding World War One
- Understanding Special/Additional Needs
- Vintage Crafts
- Volunteering
- Watercolour Painting
- Working With Children
- Yoga



HOW TO BOOK YOUR PLACE

Enrolling onto the course of your choice couldn't be easier – just call us on the number below.

Remember to do this as soon as possible to avoid disappointment as our courses are very popular and places are limited.

Enrolment takes place on the first session of your course. If you cannot attend this session, please call us on our Freephone number to arrange enrolment at a later date.

Very occasionally we have to cancel courses due to a lack of numbers. This decision usually takes place on the first week of the course, allowing for any last-minute enrolments from latecomers.

Courses with no bookings may be cancelled prior to the start date so remember to book as soon as possible!

Freephone: **0808 100 3646**

Telephone: **01623 413602**



Individual Learning Plans

All students attending these courses are required to complete an Individual Learning Plan on a weekly basis. This will be given to you by your tutor on the first week of your course and will provide you and your tutor with a record of your learning. A community development worker will visit you at the beginning and end of your course, offering information, advice and guidance about progression routes and other courses available.

Refunds

If a course is cancelled by Vision West Nottinghamshire College due to low numbers, any student who has paid their fees in full at the start of the course will receive a refund for the weeks that have been cancelled. If a student withdraws from the course, the standard Vision West Nottinghamshire College refunds policy will apply.

Bespoke training

The community team offers bespoke training and short courses to suit individual and group needs. These may include skills for life qualifications such as literacy and numeracy and IT training. Please call us for more details.

How much will it cost?

Most of the courses funded by Inspire Learning incur an hourly fee of £3.00 as a contribution towards tuition costs.

Fees can be paid in full on the first session or you can pay weekly as you attend each session. Any examination/assessment fees for accredited exams will be collected in advance over the telephone.



Resources

Students studying Makaton courses will need to purchase a workbook for each course at an additional cost – please call the community team for further information.

A small fee for resources is payable by all students attending our craft-type courses, and this will be collected in full on week one of the course. Please ask for further details when booking your place.



Discounted fees

If you are in receipt of a means-tested benefit you are entitled to 100% reduction in tuition fees.

Valid benefit documents must be produced at the time of enrolment.

Benefits which qualify are:

- Income-based Jobseeker's Allowance (not contribution based).
 - Housing or Council Tax Benefit (not Single Person's Allowance).
 - Employment Support Allowance.
 - Income Support.
 - Incapacity Benefit.
 - Working Tax Credit.
 - Pension Credit (not Savings Credit).
 - Unwaged dependants of those in receipt of the above benefits.
- All benefits claimants will be required to provide evidence of their benefit status to qualify for fee remission.

Correct at time of going to print. Please note: Students should be at least 19 years of age to access community courses.



What do I need to bring with me?

When you come to the first session of your course, you will need to bring one of the following forms of identification:

- Passport.
- Driving licence.
- ID card or other national ID.
- National Insurance card.
- Benefits documentation.
- Exam certificate.
- Bank/credit/debit card.

This will enable us to provide you with your Unique Learner Number (ULN) when you complete your enrolment form.

If you qualify for a 100% reduction in tuition fees, don't forget to bring your current benefit(s) documents with you.

COURSE OVERVIEWS

Accountancy Skills

This course will provide an introduction to accountancy including the concept of debits and credits, cashbook entries, creating customer and supplier accounts, entering invoices, the rules of payroll and preparing payroll manually. The Next Steps course will build on these skills and look more closely at T-accounts, trial balances, preparing VAT, preparing for the year end and the various reports available using SAGE software.

An Introduction to Psychology

On this course we aim to look at what psychology is and its many uses in everyday life. The course will take a light-hearted look at why you do certain things in a particular way, and also may help you to communicate with others more effectively.

Digital Photography

Come along and learn from a professional photographer on how to use your camera to its full capacity. Find out how to access manual settings and advanced features to really bring your photos to life and boost your creativity. All cameras are covered, including compact, bridge and SLR – discover top tips on lighting, composition and locations to give your photos the 'wow' factor.

Level 2 Emergency First Aid at Work (accredited)

The purpose of the Level 2 Emergency First Aid at Work (QCF) is to equip students with the skills, knowledge and understanding to provide appropriate care and manage life-threatening conditions, minor illness and injuries to adults.

Make Your Own Beauty Products

This course will give students the knowledge to make products for skincare, bath time and hair care which they can use for themselves or for gifts. You will make products such as massage oil, shampoo and conditioner, body lotion, face masks, foot cream, body scrub, bath oils and bubble bath using aromatherapy essential oils, fruits and basic store cupboard products.

Mindfulness

Mindfulness is a mind/body approach that helps us pay attention to the present moment. It helps us to become more aware of our thoughts and feelings instead of being overwhelmed by them.

Understanding Special and Additional Needs

This course will help students to develop an awareness of various disabilities including autism, cerebral palsy, dyslexia, Down's syndrome and visual impairments. You will be encouraged to develop an inclusive approach to dealing with disabilities, as well as an understanding of barriers to communication and ways to overcome them.

Level 3 Paediatric First Aid (accredited)

This course will equip you with the information, skills, knowledge and understanding to provide appropriate care and manage life-threatening conditions, minor illness and injuries to children and babies.

The QA Level 3 Award in Paediatric First Aid (RQF) qualification is ideal for those who work or intend to work in a childcare setting as it has been specifically designed to fulfil Ofsted's first aid requirements for early years teachers, nursery workers and childminders.



Vision West Nottinghamshire College is working with PopUp College and Costa Coffee, to offer leisure courses for adults at selected Costa cafés across Nottinghamshire and Derbyshire. See www.wnc.ac.uk/PopUp for more information.

Courses will be taking place at Costa Coffee outlets in Mansfield, Sutton-in-Ashfield, Forest Town, Nottingham Victoria Centre and two stores in Chesterfield, with subjects likely to include:

- Basic First Aid
- Everyday English for Parents/Carers
- Everyday Maths for Parents/Carers
- Introduction to Psychology
- Makaton
- Make Your Own Beauty Products
- Mindfulness
- Sign Language
- Spanish
- Watercolour Painting
- Wire Jewellery



TRAIN IN FIRST AID WITH WEST NOTTS

First aid is an essential life-saving skill that may be needed at any time, whether in the workplace, in the home or in everyday life.

Please telephone **01623 413602** for information about dates, times, cost and booking a place.

Course	Day	Time	Start Date	End Date	Weeks	Cost*
Acacia Centre						
Acacia Avenue (off Forest Road), Kirkby-in-Ashfield, Notts, NG17 9BH. Tel: 0808 100 3646 or 01623 413602						
Flower Arranging	Tues	9.30-11.30	12/9/2017	17/10/2017	6	£6.00
Sugar Crafts	Tues	1.00-3.00	19/9/2017	17/10/2017	5	£6.00
Confidence Building	Wed	1.00-3.00	20/9/2017	18/10/2017	5	£6.00
IT Skills	Wed	9.30-11.30	20/9/2017	18/10/2017	5	£6.00
Hand Made Crafts	Thurs	9.30-11.30	21/9/2017	19/10/2017	5	£6.00
Teaching Assistant, Introduction	Tues	9.30-11.30	7/11/2017	5/12/2017	5	£6.00
Christmas Flower Arranging	Tues	9.30-11.30	7/11/2017	12/12/2017	6	£6.00
Microsoft Office Skills	Wed	9.30-11.30	8/11/2017	13/12/2017	6	£6.00
Beauty Skills	Wed	1.00-3.00	8/11/2017	6/12/2017	5	£6.00
Flower Arranging	Tues	9.30-11.30	9/1/2018	13/2/2018	6	£6.00
Mindfulness	Tues	1.00-3.00	16/1/2018	13/2/2018	5	£6.00
Sewing Skills	Thurs	9.30-11.30	18/1/2018	15/2/2018	5	£6.00
Business Administration	Thurs	9.30-11.30	18/1/2018	15/2/2018	5	£6.00
All Saints Centre						
Common Road, Huthwaite, Notts, NG17 2RN. Tel: 0808 100 3646 or 01623 413602						
Family Fitness	Mon	9.30-11.30	11/9/2017	16/10/2017	6	£6.00
Jewellery Making	Fri	10.00-12.00	22/9/2017	20/10/2017	5	£6.00
Emergency First Aid	Tues	9.00-4.00	26/9/2017	26/9/2017	1	£18.00
Yoga	Mon	10.00-11.30	6/11/2017	11/12/2017	6	£4.50
Pilates, Beginners	Mon	10.00-11.30	15/1/2018	12/2/2018	5	£4.50
Christmas Crafts	Fri	10.00-12.00	10/11/2018	15/12/2018	6	£6.00
APTCOO						
Unit 15 Botany Park, Botany Avenue, Mansfield, Notts, NG18 5NF. Tel: 0808 100 3646 or 01623 413602						
Emergency Paediatric First Aid	Fri	9.00-4.00	9/2/2018	9/2/2018	1	£18.00
Understanding Special Needs	Wed	9.30-11.30	28/2/2018	28/3/2017	5	£6.00
Ashfield Centre Children's Centre						
The Summit Centre, Pavilion Road, Kirkby-in-Ashfield, NG17 7LL. Tel: 01623 723232						
Family Christmas Crafts	Mon	1.00-3.00	6/11/2017	11/12/2017	5	FREE
Emergency Paediatric First Aid	Mon	1.00-3.00	8/1/2018	12/2/2018	5	£18.00
Family Baking Made Easy	Mon	1.00-3.00	26/2/2018	26/3/2018	5	FREE
CV Writing and Application Forms	Mon	1.00-3.00	9/7/2018	23/7/2018	3	£6.00
Asquith Primary School						
Asquith Street, Mansfield NG18 3DG. Tel: 01623 454969						
Family Crafts	Mon	1.15-3.15	11/9/2017	16/10/2017	6	FREE
Crescent Primary School						
Booth Crescent, Mansfield, Notts, NG19 7LF. Tel: 0808 100 3646 or 01623 413602						
Understanding Special Needs	Wed	9.15-11.15	13/9/2017	18/10/2017	6	£6.00

Course	Day	Time	Start Date	End Date	Weeks	Cost*
Edwinstowe Community Action Hub						
Suite 2, The Old Station, High Street, Edwinstowe, NG21 9HS. Tel: 0808 100 3646 or 01623 413602						
Digital Photography, Introduction	Tues	1.00-3.00	12/9/2017	17/10/2017	6	£6.00
Indian Head Massage	Tues	6.00-8.00	19/9/2017	17/10/2017	5	£6.00
Understanding World War One	Tues	6.00-8.00	21/9/2017	19/10/2017	5	£6.00
Mindfulness	Thurs	6.00-8.00	2/11/2017	30/11/2017	5	£6.00
Forest Town Arena						
Clipstone Road West, Forest Town, Mansfield, Notts, NG19 0EE. Tel: 0808 100 3646 or 01623 413602						
Hand Made Crafts	Wed	1.00-3.00	13/9/2017	18/10/2017	6	£6.00
Vintage Crafts	Wed	1.00-3.00	1/11/2017	13/12/2017	7	£6.00
Make Your Own Beauty Products	Tues	1.00-3.00	7/11/2017	5/12/2017	5	£6.00
Emergency Paediatric First Aid	Mon	9.00-4.00	20/11/2017	20/11/2017	1	£18.00
Creative Crafts	Wed	1.00-3.00	10/1/2018	14/2/2018	6	£6.00
Forest Town Primary School						
Clipstone Road West, Forest Town, Mansfield, Notts, NG19 0ED. Tel: 0808 100 3646 or 01623 413602						
Build Your Child's Confidence	Tues	1.00-3.00	19/9/2017	17/10/2017	5	FREE
Heath Community Centre						
Fritchley Court, Oak Tree Lane Estate, Mansfield, Notts, NG18 3QE. Tel: 0808 100 3646 or 01623 413602						
Microsoft Office Skills	Fri	1.00-3.00	15/9/2017	20/10/2017	6	£6.00
IT Skills	Fri	1.00-3.00	3/11/2017	1/12/2017	5	£6.00
Excel Spreadsheets, Understanding	Fri	1.00-3.00	19/1/2018	16/2/2018	5	£6.00
Joseph Whitaker School						
Warsop Lane, Rainworth, Mansfield, Notts, NG21 0AG. Tel: 0808 100 3646 or 01623 413602						
Health, Diet and Fitness	Tues	5.30-7.00	12/9/2017	17/10/2017	6	£4.50
Yoga, Introduction	Thurs	4.00-5.30	21/9/2017	19/10/2017	5	£4.50
Spanish	Tues	6.00-8.00	7/11/2017	5/12/2017	5	£6.00
Sociology	Wed	6.00-8.00	17/1/2018	14/2/2018	5	£6.00
French, Introduction	Wed	6.00-8.00	17/1/2018	14/2/2018	5	£6.00
Kingsway Hall						
Clipstone Road West, Forest Town, Mansfield, Notts, NG19 0DU. Tel: 0808 100 3646 or 01623 413602						
Computing for New Users	Tues	9.30-11.30	19/9/2017	17/10/2017	5	£6.00
Making Soft Toys	Thurs	9.30-11.30	21/9/2017	19/10/2017	5	£6.00
Sugar Crafts, Introduction	Mon	10.00-12.00	30/10/2017	4/12/2017	6	£6.00
Making Teddy Bears	Thurs	9.30-11.30	2/11/2017	7/12/2017	6	£6.00
Chinese Art and Calligraphy	Mon	1.00-3.00	15/1/2018	12/2/2018	5	£6.00
Ladybrook Children's Centre						
116 Somersall Sreet, Mansfield NG19 6EW. Tel: 01623 410090						
Volunteering	Tues	1.00-3.00	12/9/2017	17/10/2017	6	FREE
Upcycling Christmas Gifts	Tues	1.00-3.00	21/11/2017	19/12/2017	5	£6.00
Story Sacks	Tues	1.00-3.00	16/1/2018	6/2/2018	4	FREE

Course	Day	Time	Start Date	End Date	Weeks	Cost*
Build Your Child's Confidence	Tues	1.00-3.00	27/2/2018	20/3/2018	4	FREE
Family First Aid	Tues	1.00-3.00	17/4/2018	1/5/2018	3	FREE
Family Crafts (Activities for Holidays)	Tues	1.00-3.00	12/6/2018	10/7/2018	5	FREE
Mansfield Library						
West Gate, Town Centre, Mansfield, Notts, NG18 1NH. Tel: 0808 100 3646 or 01623 413602						
Initial Assessments - English and Maths	Tues	9.00-12.00	29/8/2017	29/8/2017	1	FREE
Emergency Paediatric First Aid	Sat	9.00-4.00	9/9/2017	9/9/2017	1	£18.00
Computing for Beginners	Tues	1.00-3.00	12/9/2017	17/10/2017	6	£6.00
Brush up Your Maths	Wed	12.30-2.30	13/9/2017	18/10/2017	6	£6.00
Brush up Your English	Wed	12.30-2.30	13/9/2017	18/10/2017	6	£6.00
Exploring Language Barriers Beginners	Wed	10.00-12.00	13/9/2017	18/10/2017	6	£6.00
Exploring Language Barriers Next Steps	Wed	3.00-5.00	13/9/2017	18/10/2017	6	£6.00
Counselling, Introduction	Fri	10.00-12.00	15/9/2017	20/10/2017	6	£6.00
Emergency First Aid	Sat	9.00-4.00	16/9/2017	16/9/2017	1	£18.00
Build on Your Confidence and Self Esteem	Mon	10.00-12.00	18/9/2017	16/10/2017	5	£6.00
Emergency First Aid	Sat	9.00-4.00	14/10/2017	14/10/2017	1	£18.00
Initial Assessments - English and Maths	Tues	9.00-12.00	17/10/2017	17/10/2017	1	FREE
Emergency Paediatric First Aid	Mon	9.00-4.00	30/10/2017	30/10/2017	1	£18.00
Counselling, Next Steps	Fri	10.00-12.00	3/11/2017	8/12/2017	6	£6.00
Change Your Life, Next Steps in Self Confidence	Mon	10.00-12.00	6/11/2017	11/12/2017	6	£6.00
Computing Next Steps	Tues	1.00-3.00	7/11/2017	12/12/2017	6	£6.00
Brush up Your Maths	Wed	12.30-2.30	8/11/2017	13/12/2017	6	£6.00
Brush up Your English	Wed	12.30-2.30	8/11/2017	13/12/2017	6	£6.00
Exploring Language Barriers Beginners	Wed	3.00-5.00	8/11/2017	13/12/2017	6	£6.00
Exploring Language Barriers Next Steps	Wed	10.00-12.00	8/11/2017	13/12/2017	6	£6.00
Employability Skills	Thurs	9.30- 11.30	9/11/2017	7/12/2017	5	£6.00
Microsoft Office Skills	Thurs	1.00-3.00	9/11/2017	14/12/2017	6	£6.00
Emergency First Aid	Sat	9.00-4.00	11/11/2017	11/11/2017	1	£18.00
Emergency First Aid	Sat	9.00-4.00	9/12/2017	9/12/2017	1	£18.00
Initial Assessments - English and Maths	Tues	9.00-12.00	12/12/2017	12/12/2017	1	FREE
Emergency Paediatric First Aid	Sat	9.00-4.00	16/12/2017	16/12/2017	1	£18.00
Power Point and Presentations	Tues	1.00-3.00	9/1/2018	13/2/2018	6	£6.00
Exploring Language Barriers, Beginners	Wed	12.30-2.30	10/1/2018	14/2/2018	6	£6.00
Brush up Your English	Wed	12.30-2.30	10/1/2018	14/2/2018	6	£6.00
Exploring Language Barriers, Advanced	Wed	10.00-12.00	10/1/2018	14/2/2018	6	£6.00
Exploring Language Barriers, Next Steps	Wed	3.00-5.00	10/1/2018	14/2/2018	6	£6.00
Computing for Beginners	Thurs	1.00-3.00	11/1/2018	15/2/2018	6	£6.00
Emergency First Aid	Sat	9.00-4.00	13/1/2018	13/1/2018	1	£18.00
Get Back into Work!	Thurs	9.30-11.30	18/1/2018	15/2/2018	5	£6.00
Initial Assessments - English and Maths	Tues	9.00-12.00	30/1/2018	30/1/2018	1	FREE

Course	Day	Time	Start Date	End Date	Weeks	Cost*
Emergency First Aid	Sat	9.00-4.00	10/2/2018	10/2/2018	1	£18.00
Emergency Paediatric First Aid	Sat	9.00-4.00	17/2/2018	17/2/2018	1	£18.00
IT Skills for Work	Tues	1.00-3.00	27/2/2018	27/3/2018	5	£6.00
Brush up Your Maths	Wed	12.30-2.30	28/2/2018	28/3/2018	5	£6.00
Brush up Your English	Wed	12.30-2.30	28/2/2018	28/3/2018	5	£6.00
Exploring Language Barriers, Beginners	Wed	10.00-12.00	28/2/2018	28/3/2018	5	£6.00
Exploring Language Barriers, Next Steps	Wed	3.00-5.00	28/2/2018	28/3/2018	5	£6.00
Emergency First Aid	Sat	9.00-4.00	17/3/2018	17/3/2018	1	£18.00
Initial Assessments - English and Maths	Tues	9.00-12.00	27/3/2018	27/3/2018	1	FREE
Computing Next Steps	Thurs	1.00-3.00	1/4/2018	29/4/2018	5	£6.00
Microsoft Office Skills	Tues	1.00-3.00	17/4/2018	22/5/2018	6	£6.00
Brush up Your Maths	Wed	12.30-2.30	18/4/2018	23/5/2018	6	£6.00
Brush up Your English	Wed	12.30-2.30	18/4/2018	23/5/2018	6	£6.00
Exploring Language Barriers, Beginners	Wed	3.00-5.00	18/4/2018	23/5/2018	6	£6.00
Exploring Language Barriers, Next Steps	Wed	10.00-12.00	18/4/2018	23/5/2018	6	£6.00
Computing Next Steps	Thurs	1.00-3.00	19/4/2018	23/5/2018	6	£6.00
Emergency First Aid	Sat	9.00-4.00	28/4/2018	28/4/2018	1	£18.00
Emergency Paediatric First Aid	Sat	9.00-4.00	5/5/2018	5/5/2018	1	£18.00
Initial Assessments - English and Maths	Tues	9.00-12.00	22/5/2018	22/5/2018	1	FREE
Emergency First Aid	Sat	9.00-4.00	26/5/2018	26/5/2018	1	£18.00
Computing for Beginners	Tues	1.00-3.00	5/6/2018	10/7/2018	6	£6.00
Exploring Language Barriers, Beginners	Wed	12.30-2.30	6/6/2018	11/7/2018	6	£6.00
Brush up Your English	Wed	12.30-2.30	6/6/2018	11/7/2018	6	£6.00
Exploring Language Barriers, Advanced	Wed	10.00-12.00	6/6/2018	11/7/2018	6	£6.00
Exploring Language Barriers, Next Steps	Wed	3.00-5.00	6/6/2018	11/7/2018	6	£6.00
A Beginner's Guide to Spreadsheets	Thurs	1.00-3.00	7/6/2018	12/7/2018	6	£6.00
Emergency First Aid	Sat	9.00-4.00	16/6/2018	16/6/2018	1	£18.00
Mansfield Palace Theatre						
Leeming Street, Mansfield, Notts, NG18 1NG. Tel: 0808 100 3646 or 01623 413602						
Making Theatre (Comedy Improvisation)	Mon	7.00-9.00	11/9/2017	16/10/2017	6	£6.00
Making Theatre (Comedy Acting)	Mon	7.00-9.00	30/10/2017	15/1/2018	10	£6.00
Making Theatre Part 3 (Shakespeare's Comedies)	Mon	7.00-9.00	29/2/2018	19/3/2018	7	£6.00
Mansfield Woodhouse Children's Centre						
Swan Lane, Mansfield Woodhouse, Notts, NG19 8BT. Tel: 01623 666370						
Confidence Building/Overcoming Anxiety	Wed	9.30-11.30	20/9/2017	18/10/2017	5	£6.00
Understanding Special Needs	Mon	9.30-12.30	26/9/2017	16/10/2017	3	£9.00
Aromatherapy	Mon	9.30-11.30	6/11/2017	4/12/2017	5	£6.00
Upcycling Christmas Gifts	Wed	9.30-11.30	8/11/2017	22/11/2017	3	FREE
Mindfulness for Busy Parents	Wed	9.30-11.30	6/12/2017	20/12/2017	3	£6.00
Volunteering	Wed	9.30-11.30	10/1/2018	14/2/2018	6	FREE

Crèche places may be available, please call for details

Course	Day	Time	Start Date	End Date	Weeks	Cost*
Teaching Assistant, Introduction	Wed	9.30-11.30	7/3/2018	28/3/2018	4	£6.00
Story Sacks	Wed	9.30-11.30	4/7/2018	18/7/2018	3	FREE
Oak Tree Children's Centre Crèche places may be available, please call for details						
Jubilee Way North, Mansfield, NG18 3PJ. Tel: 01623 663220						
Please call for details of courses at this venue.						
Oak Tree Primary School						
Jubilee Way North, Mansfield, NG18 3PJ. Tel: 01623 458261						
Family Crafts	Tues	1.15-3.15	19/9/2017	17/10/2017	5	FREE
Build Your Child's Confidence	Tues	1.15-3.15	7/11/2017	12/12/2017	6	FREE
Ollerton Children's Centre Crèche places may be available, please call for details						
Dukeries Academy, Whinney Lane, Ollerton, NG22 9TD. Tel: 01623 861691						
Upcycling For Christmas	Mon	9.30-11.30	13/11/2017	11/12/2017	5	FREE
Build Your Child's Confidence	Mon	9.30-11.30	11/6/2018	16/7/2018	6	FREE
Park Road Resource Centre Crèche places may be available, please call for details						
53 Park Road, Mansfield Woodhouse, Notts, NG19 8ER. Tel: 01623 429334						
Jewellery Making	Mon	10.00-12.00	11/9/2017	16/10/2017	6	£6.00
Dressmaking	Mon	6.00-8.00	11/9/2017	16/10/2017	6	£6.00
Psychology	Tues	9.30-11.30	12/9/2017	17/10/2017	6	£6.00
Card Making	Tues	1.00-3.00	12/9/2017	17/10/2017	6	£6.00
Creative Crafts	Wed	6.00-8.00	13/9/2017	18/10/2017	6	£6.00
Drawing	Wed	1.00-3.30	13/9/2017	18/10/2017	6	£7.50
Cognitive Behaviour Therapy	Thurs	6.00-8.00	14/9/2017	19/10/2017	6	£6.00
iPads for Beginners	Mon	1.00-3.00	18/9/2017	16/10/2017	5	£6.00
Sewing Bee	Thurs	1.00-3.00	21/9/2017	19/10/2017	5	£6.00
Christmas Gift Making	Mon	10.00-12.00	30/10/2017	4/12/2017	6	£6.00
Dressmaking Part 2	Mon	6.00-8.00	30/10/2017	4/12/2017	6	£6.00
Psychology Part 2	Tues	9.30-11.30	31/10/2017	5/12/2017	6	£6.00
Patchwork Quilting	Wed	6.00-8.00	1/11/2017	6/12/2017	6	£6.00
Drawing Part 2	Wed	1.00-3.30	1/11/2017	6/12/2017	6	£7.50
Cognitive Behaviour Therapy Part 2	Thurs	6.00-8.00	2/11/2017	7/12/2017	6	£6.00
Crochet	Thurs	9.30-11.30	2/11/2017	7/12/2017	6	£6.00
iPads Part 2	Mon	1.00-3.00	6/11/2017	4/12/2017	5	£6.00
Making Christmas Cards	Tues	1.00-3.00	7/11/2017	12/12/2017	6	£6.00
Pattern Cut and Make	Thurs	1.00-3.00	9/11/2017	14/12/2017	6	£6.00
German, Introduction	Thurs	6.00-8.00	9/11/2017	14/12/2017	6	£6.00
Vintage Crafts	Wed	6.00-8.00	10/1/2018	14/2/2018	6	£6.00
Painting and Drawing	Wed	1.00-3.30	10/1/2018	14/2/2018	6	£7.50
Pattern Cut and Make Part 2	Thurs	1.00-3.00	11/1/2018	15/2/2018	6	£6.00
Health and Social Care, Introduction	Thurs	6.00-8.00	11/1/2018	15/2/2018	6	£6.00
Wire Jewellery Making	Mon	10.00-12.00	15/1/2018	12/2/2018	5	£6.00

*Cost per session

Course	Day	Time	Start Date	End Date	Weeks	Cost*
Sewing Bee	Mon	6.00-8.00	15/1/2018	12/2/2018	5	£6.00
Complementary Therapies	Tues	1.00-3.00	16/1/2018	13/2/2018	5	£6.00
Transactional Analysis	Tues	9.30-11.30	16/1/2018	13/2/2018	5	£6.00
Gentle Exercise and Understanding Nutrition	Tues	5.30-7.00	16/1/2018	13/2/2018	5	£4.50
Making Gifts	Mon	10.00-12.00	26/2/2018	26/3/2018	5	£6.00
Confidence Building	Tues	1.00-3.00	27/2/2018	27/3/2018	5	£6.00
Digital Photography, Introduction	Thurs	6.00-8.00	1/3/2018	29/3/2018	5	£6.00
Rainworth Village Hall						
Kirklington Road, Rainworth, Mansfield, Notts, NG21 0JY. Tel: 0808 100 3646 or 01623 413602						
Sewing Bee	Tues	6.00-8.00	12/9/2017	17/10/2017	6	£6.00
Sewing Skills	Tues	6.00-8.00	31/10/2017	5/12/2017	6	£6.00
Digital Photography, Introduction	Tues	10.00-12.00	7/11/2017	12/12/2017	6	£6.00
Emergency First Aid	Mon	9.00-4.00	13/11/2017	13/11/2017	1	£18.00
Understanding Special Needs	Mon	9.30-12.30	15/1/2018	5/2/2018	4	£6.00
Ravensdale Children's Centre Crèche places may be available, please call for details						
Sanders Avenue, Mansfield, NG18 2DN. Tel: 01623 486982						
Please call for details of courses at this venue.						
St John's Centre						
St John's Street, Mansfield NG18 1QH. Tel: 0808 100 3646 or 01623 413602						
Patchwork Quilting	Thurs	10.00-12.00	14/9/2017	7/12/2017	10	£6.00
Patchwork Quilting	Thurs	6.00-8.00	14/9/2017	7/12/2017	10	£6.00
Digital Photography, Introduction	Tues	6.00-8.00	9/1/2018	13/2/2018	6	£6.00
Patchwork Quilting - Create and Earn	Thurs	10.00-12.00	11/1/2018	22/3/2018	10	£6.00
Patchwork Quilting - Create and Earn	Thurs	6.00-8.00	11/1/2018	22/3/2018	10	£6.00
Digital Photography, Next Steps	Tues	6.00-8.00	27/2/2018	28/3/2018	5	£6.00
Patchwork Quilting	Thurs	10.00-12.00	19/4/2018	28/6/2018	10	£6.00
Patchwork Quilting	Thurs	6.00-8.00	19/4/2018	28/6/2018	10	£6.00
St Peter's Centre						
Church Side, Mansfield, Notts, NG18 1AP. Tel: 0808 100 3646 or 01623 413602						
Crochet	Thurs	1.00-3.00	14/9/2017	19/10/2017	6	£6.00
Mindfulness	Fri	10.00-12.00	15/9/2017	20/10/2017	6	£6.00
Crochet, Next Steps	Thurs	1.00-3.00	2/11/2017	7/12/2017	6	£6.00
Mindfulness - Follow On	Fri	10.00-12.00	3/11/2017	8/12/2017	6	£6.00
Psychology	Tues	1.00-3.00	27/2/2018	27/3/2018	5	£6.00
Psychology, Next Steps	Tues	1.00-3.00	17/4/2018	22/5/2018	5	£6.00
Stanton Hill Baptist Church						
Albert Street, Stanton Hill, Sutton-in-Ashfield, Notts, NG17 3GF. Tel: 0808 100 3646 or 01623 413602						
iPads for Beginners	Mon	10.00-12.00	8/1/2018	12/2/2018	6	£6.00
iPads Part 2	Mon	10.00-12.00	26/2/2018	26/3/2018	5	£6.00

*Cost per session

Course	Day	Time	Start Date	End Date	Weeks	Cost*
Tin Hat Centre						
Chapel Road, Selston, Notts, NG16 6BW. Tel: 01773 864510						
Drawing, Beginners	Mon	12.30-2.30	11/9/2017	16/10/2017	6	£6.00
Flower arrangements with an Autumn Theme	Wed	10.00-12.00	13/9/2017	18/11/2017	6	£6.00
Digital Photography, Beginners	Wed	6.00-8.00	4/10/2017	15/11/2017	6	£6.00
Drawing, Next Steps	Mon	12.30-2.30	30/10/2017	7/11/2017	7	£6.00
Unique Christmas Flower Displays	Wed	10.00-12.00	1/11/2017	13/12/2017	7	£6.00
Oil Painting, Beginners	Mon	12.30-2.30	8/1/2018	12/2/2018	6	£6.00
Digital Photography, Next Steps	Wed	6.00-8.00	24/1/2018	7/3/2018	6	£6.00
Oil Painting, Next Steps	Mon	12.30-2.30	26/2/2018	26/3/2018	5	£6.00
Flower Arranging with a Winter Theme	Wed	10.00-12.00	28/2/2018	28/3/2018	5	£6.00
Flowers for all Occasions	Wed	10.00-12.00	18/4/2018	23/5/2018	6	£6.00
Digital Photography, Beginners	Wed	6.00-8.00	18/4/2018	23/5/2018	6	£6.00
Watercolours, Beginners	Mon	12.30-3.00	14/5/2018	11/6/2018	4	£7.50
Summer Flowers	Wed	10.00-12.00	6/6/2018	11/7/2018	6	£6.00
Digital Photography, Next Steps	Wed	6.00-8.00	13/6/2018	18/7/2018	6	£6.00
Watercolours, Next Steps	Mon	12.30-3.00	18/6/2018	9/7/2018	4	£7.50
Titchfield & Oakham Children's Centre						
73-75 Princes Street, Mansfield, NG18 5SL. Tel: 01623 666910						
Introduction to Nail Art	Mon	9.30-11.30	11/9/2017	16/10/2017	6	£6.00
Trent Villages Children's Centre Crèche places may be available, please call for details						
Tuxford Academy (Primary Site) Newark Road, Tuxford, NG22 0NA. Tel: 0808 100 3646						
Family First Aid (non-accredited)	Fri	9.30-11.30	19/1/2018	9/2/2018	4	FREE
Family Photography	Fri	9.30-11.30	9/3/2018	23/3/2018	3	FREE
Working with Children	Mon	9.30-11.30	23/4/2018	21/5/2018	4	£6.00
Warsop Children's Centre Crèche places may be available, please call for details						
Mansfield Road, Warsop, Notts, NG20 0AL. Tel: 01623 847766						
Story Sacks	Mon	1.00-3.00	18/9/2017	16/10/2017	5	FREE
Christmas Crafts and Gifts	Mon	1.00-3.00	13/11/2017	18/12/2017	6	FREE
Child Development	Mon	1.00-3.00	15/1/2018	12/2/2018	5	£6.00
Crafty Kids	Mon	1.00-3.00	23/4/2018	30/4/2018	2	FREE
Party on a Budget	Mon	1.00-3.00	4/6/2018	25/6/2018	4	FREE
Warsop Town Hall Crèche places may be available, please call for details						
Church Street, Warsop, Notts, NG20 0AL. Tel: 0808 100 3646 or 01623 413602						
Dressmaking	Wed	9.15-11.45	13/9/2017	18/10/2017	6	£7.50
Aromatherapy	Tues	1.00-3.00	19/9/2017	17/10/2017	5	£6.00
Making Soft Toys	Thurs	6.00-8.00	21/9/2017	19/10/2017	5	£6.00
Sugar Crafts - Making Flowers	Fri	1.00-3.00	22/9/2017	20/10/2017	5	£6.00
Dressmaking Part 2	Wed	9.15-11.45	1/11/2017	6/12/2017	6	£7.50

*Cost per session

Course	Day	Time	Start Date	End Date	Weeks	Cost*
Making Teddy Bears	Thurs	6.00-8.00	2/11/2017	7/12/2017	6	£6.00
Crochet	Tues	1.00-3.00	7/11/2017	5/12/2017	5	£6.00
Card Making Using Cri Cut	Thurs	9.30-11.30	9/11/2017	7/12/2017	5	£6.00
Teaching Assistant, Introduction	Tues	9.30-11.30	9/1/2018	13/2/2018	6	£6.00
Sewing Bee	Wed	9.15-11.45	10/1/2018	14/2/2018	6	£7.50
West Nottinghamshire College						
Derby Road, Mansfield, Notts, NG18 5BH. Tel: 0808 100 3646 or 01623 413602						
Makaton Part 1	Sat/Sun	9.00-1.00	9/9/2017	10/9/2017	2	£12.00
Digital Photography, Introduction	Tues	6.00-8.00	12/9/2017	17/10/2017	6	£6.00
Accountancy, Introduction	Tues	6.00-8.00	12/9/2017	17/10/2017	6	£6.00
Photo Editing - Light Room	Thurs	1.00-3.00	14/9/2017	19/10/2017	6	£6.00
Digital Photography, Advanced	Thurs	6.00-8.00	14/9/2017	19/10/2017	6	£6.00
Textile Crafts	Thurs	6.00-8.15	14/9/2017	19/10/2017	6	£6.75
Sign Language Part 1	Thurs	5.45-8.15	21/9/2017	12/10/2017	4	£6.00
Makaton Part 2	Sat/Sun	9.00-1.00	23/9/2017	24/9/2017	2	£12.00
Paediatric First Aid	Mon/Tues	9.00-4.00	23/10/2017	24/10/2017	1	£18.00
Sign Language Part 2	Thurs	5.45-8.15	2/11/2017	23/11/2017	4	£6.00
Photo Editing - Light Room	Thurs	6.00-8.00	2/11/2017	14/12/2017	7	£6.00
Felting Crafts	Thurs	6.00-8.15	2/11/2017	7/12/2017	6	£6.75
Digital Photography, Next Steps	Tues	6.00-8.00	7/11/2017	12/12/2017	6	£6.00
Computer Repairs	Tues	6.00-8.00	7/11/2017	12/12/2017	6	£6.00
Microsoft Office Skills	Thurs	6.00-8.00	9/11/2017	7/12/2017	5	£6.00
Photo Editing - Light Room	Thurs	6.00-8.00	11/1/2018	15/2/2018	6	£6.00
Creative Crafts	Thurs	6.00-8.15	11/1/2018	15/2/2018	6	£6.75
Public Speaking	Mon	6.00-8.00	15/1/2018	12/2/2018	5	£6.00
Reiki One	Mon	6.00-8.00	15/1/2018	12/2/2018	5	£6.00
How to Set Up Your Own Business	Tues	6.00-8.00	16/1/2018	13/2/2018	5	£6.00
Massage, Introduction	Tues	6.00-8.00	16/1/2018	13/2/2018	5	£6.00
Creative Writing	Tues	6.00-8.00	16/1/2018	13/2/2018	5	£6.00
Emergency First Aid	Tues	9.00-4.00	20/2/2018	20/2/2018	1	£18.00
Textile Crafts	Thurs	6.00-8.00	1/3/2018	29/3/2018	5	£6.00
Willingham Court						
Oak Tree Lane Estate, Mansfield, Nottinghamshire, NG18 3SD. Tel: 0808 100 3646 or 01623 413602						
Card Making	Fri	2.00-4.00	22/9/2017	20/10/2017	5	£6.00
Christmas Card Making	Fri	2.00-4.00	3/11/2017	8/12/2017	6	£6.00
Crochet	Thurs	1.00-3.00	18/1/2018	15/2/2018	5	£6.00

*Cost per session

Adult and Community Learning Team
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