**Application for Provider Access**

**Introduction**

This document sets out the college’s arrangements for managing the access of providers to our students for the purpose of giving them information about the provider’s education or training offer. This complies with the college’s legal obligations under Section 42B of the Education Act 1997.

**Student entitlement**

All students are entitled:

 to find out about the academic, vocational, technical education qualifications and the range of apprenticeship opportunities from Internships, traineeships to degree apprenticeships, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

 to hear from a range of local providers and employers about the opportunities they offer, including apprenticeships, vocational and technical education as well as recruitment updates – through students careers and employability platform (App), Microsoft Teams, the termly careers e-bulletin, tutorials, industry days, workshops, group discussions, company tours and social media;

 to understand how to make applications for the full range of academic and technical courses.

**Management of provider access requests**

**Procedure**

A provider wishing to request access should contact the careers team

Email: careers@wnc.ac.uk

Telephone: 01623 413325

**Opportunities for access**

The college offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen on the college website.

Please speak to our Careers Advisors to identify the most suitable opportunity for you or email careers@wnc.ac.uk

The college will make a suitable space available for discussions between the provider and students, or virtual activity, to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Team so that they can be displayed in the Careers Office. Alternatively share information which can be shared directly to students via the curriculum or their careers platform.